Te Haaro Board of Trustees Monthly Meeting  
Thursday 29 September 2011, 5.25pm  
Heretaunga Park Conference and Community Centre

**Present Trustees:**  
Mike Paku (Chair), Tatiana Cowan-Greening (Deputy Chair), Hemi Panapa, Lil Smith, Waa Harris, Take Mulligan, Stuart Apatu, Cordry Huata, Kararaina Kire, Warren Hamlin (arrived 5.50pm), Kellie Jessup (arrived 5.50pm), Lisa Tuhi (arrived 6pm)

**Present Executive:**  
Alayna Watene (Kaiwhakahaere Matua), Marei Apatu (Te Kaihautu), Jasmine Barley (scribe)

**Observers:**  
Maysie Kenrick, Mark Mansfield

**Apologies:**  
Barney Tihema, Daphne Tito, Warren Hamlin

1. **Mihimihi**  
   Karakia  
   Mike Paku  
   Hemi Panapa

2. **Agenda**  

3. **Minutes of the Previous Meeting – 25 August 2011**  
Chair acknowledged the passing of Ollie McKenzie, Shirley Te Ngaio and many loved ones this month.

**Correction:**  
Lil Smith’s early departure was due to a family emergency.

**Matters arising:**  
**Takitimu Festival**  
Acknowledgement to TToH for replacing Korongata Marae 2011 Takitimu Festival tickets that were lost in the post. Acknowledgement to Te Haaro for purchasing VIP tickets for Trustees.

**Motion:** 2011/39  
That the minutes of 25 August 2011 be taken as read, confirmed as a true and accurate record with corrections made.

Moved: Waa Harris  
Seconded: Stuart Apatu  
Carried

4. **Reports**  
4.1 **Kaiwhakahaere Matua Report**  
Whānau Ora Baseline Indicator Report  
Te Puni Kōkiri requested Whānau Ora providers to complete a baseline indicator survey. The baseline indicator report is the result of TToH survey. It shows TToH offers services in education, health, justice, social services and other and ‘often’ or ‘always’ meets service demand. TToH services 71% of high deprivation areas from Wairoa to Wairarapa.

**University of Otago Memorandum of Agreement (MOA)**  
The University of Otago will be signing a MOA with TToH on 23 November 2011 for 5th year dental student practicum at Oranga Niho. This agreement will also provide opportunities for collaborative Science Wānanga hosted by the University of Otago and held at TToH for rangatahi.

**Cranford Kaitakawaenga Service**  
Waa Harris declared a conflict of interest. TToH was notified by HBDHB that funding for the Whānau Support for Palliative Care service post December 2011 would not be renewed. The Kaiwhakahaere Matua wrote to HBDHB appealing this decision and a meeting has been arranged with Dr Kevin Snee, CE, HBDHB. The Tamariki Ora transition and Say Aah Rheumatic Fever programme roll out will also be discussed.

**Maraenui Whare Update**  
The opening of the whare is expected to be mid November. Te Haaro recommended naming the whare Te Whare Nui. Signage options will be explored.
**Employment Relations Authority**
A small number of TToH residential staff are claiming unfair wages for overnight stays. Internal investigations are progressing and we expect a resolution by the end of December.

**TToH management and staff**
Kararaina Kire acknowledged TToH management and staff for the moving service held for Ollie McKenzie. Many positive comments have been heard in the community for the manaakitanga TToH showed towards Ollie and his whānau.

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<tr>
<th>Motion: 2011/40</th>
<th>That Te Haaro draft an acknowledgement letter to TToH management and staff for their manaakitanga throughout the month.</th>
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<tr>
<td>Moved: Kararaina Kire</td>
<td>Seconded: Tatiana Cowan-Greening Carried</td>
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**ACTION:** Deputy Chair to draft the acknowledgement letter.

### 4.2 Te Kaihautu Report

**Marae / hapū elections 2012 – 2013**
Te Kaihautu provided a Marae / hapū elections 2012 – 2013 paper for consideration by Te Haaro. The paper highlighted upcoming elections and proposed changes to the Trust Deed regarding elections. A Governance hui will be held in February - March 2012 to discuss this paper.

**ACTION:** Te Kaihautu to provide a risk analysis report regarding the upcoming elections and election rotations.

**Fluoridation of water supplies – information possible follow up?**
Dr Nic Jones of HBPHO has offered to discuss water fluoridation should Te Haaro wish to investigate further.

**Hawke’s Bay Regional Council (HBRC) Māori Standing Committee**
The HBRC Māori Standing Committee has decided to keep with the status quo, to maintain this committee and this decision will be communicated to the HBRC.

### 4.3 Chair Report

**Ngāti Kahungunu Iwi Incorporated (NKII)**
Chair attended NKII board hui on 29 September 2011. The hui had a presentation from exploratory drilling consultants wanting to drill in Porangahau. The Iwi is in a reasonable financial position and have engaged a consultant to complete a study on the Cultural Centre. Rongomaiwahine initiated discussions with the Iwi regarding their possible withdrawal.

**Other Matters**
Chair tabled his apologies for the next Te Haaro board meeting in October due to being in Australia. Chair noted his demanding commitments and sought assistance from Trustees to attend various hui in his stead.

### 4.4 2011 Financial Audited Accounts

Reported by Kaiwhakahaere Matua.
The majority of the income increase came from new contracts and overall the organisation has a strong balance sheet. Staff numbers increased again this financial year and there were many opportunities for partnerships with the Government. TToH continues to significantly contribute to the community.

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<th>Motion: 2011/41</th>
<th>That the 2011 Financial Audited Accounts be adopted.</th>
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<td>Moved: Cordry Huata</td>
<td>Seconded: Waa Harris Carried</td>
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### 4.5 Financial Report

Sponsorship exceeded the forecasted budget this month due to the purchase of the 2011 Takitimu Festival tickets.
5. **Other Matters**

5.1 **Correspondence**

Update correspondence hand out distributed. Inwards and outwards correspondence lists read.

5.2 **Sponsorship**

Motion: 2011/43  That Te Haaro approves the sponsorship requests from Rita Hokianga for $500.00, Matiu Spooner for $350.00 and Ngāti Kahungunu Māori Rugby League for $500.00 on the condition that the regional authority for Rugby League endorses Ngāti Kahungunu Māori Rugby League.

Moved: Kararaina Kire  Seconded: Waa Harris  Carried

**Māori Millennium Committee**

Take Mulligan declared a conflict of interest.

Motion: 2011/44  That Te Haaro approves sponsorship to the Māori Millennium Committee for fencing to the value of $15,000.00 for 2012 Waitangi Day Celebrations at Farndon Park, Clive.

Moved: Waa Harris  Seconded: Kararaina Kire  Carried

**ACTION:** Kaiwhakahaere Matua and Te Kaihautu to confirm sponsorship and discuss reciprocity options with the Māori Millennium Committee.

5.2 **Pānui**

2011 **FoMA Conference** – Kaiwhakahaere Matua reported that the 2011 FoMA Conference had increased its fees and recommended Te Haaro decline attendance for this year’s event due to high cost and low relevance factors.

Motion: 2011/45  That Te Haaro declines attendance to the 2011 FoMA Conference.

Moved: Waa Harris  Seconded: Tatiana Cowan-Greening  Carried

2011 **Takitimu Festival** – Trustees acknowledged Tama Huata for a stunning 2011 Takitimu Festival event and recommended he receive an award for his services to the community once the Living Taonga Awards are established.

**Te Kaihautu** – Tabled his apologies for the next Te Haaro board meeting in October due to being in Australia.

**Kaiwhakahaere Hinengaro vacancy** – Kaiwhakahaere Matua is processing applications for the Kaiwhakahaere Hinengaro vacancy and has engaged with other Māori agencies to source a suitable candidate.

5.3 **Karakia Mutunga** – Hemi Panapa, 7.55pm

6. **Next Meeting:** 27 October 2011, 5.15pm

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Signed:                                                    Date: